

2025-2026

College Innovation Fund Grant

The Foundation for North Florida College is pleased to announce the College Innovation Fund grants. Projects must fall beyond the College's normal operating budget. These funds are paid from the Foundation's endowment and general funds and are made possible by private contributions from donors who wish to invest in North Florida College students.

Funding Criteria and Priorities

Successful applications must meet the following criteria:

- ❖ Not be requests that are or should be included in the normal college operating budget such as supplies, brochures, printers, basic teaching resources, videos, DVD's, etc.
- ❖ If a multi-year project, demonstrate capability to continue without additional College Innovation Fund grants.
- ❖ Be approved by the direct supervisor and the vice-president or president, based on the applicant's chain of command.
- ❖ Have no other funding available.
- ❖ Will directly benefit North Florida College students and meet the College mission in innovative ways.
- ❖ Not for the benefit of individual faculty or staff.
- ❖ Funding for political, lobbying, personal research, scholarships or religion related activities will not be considered.
- ❖ Applications must meet at least one of the following priority areas.
 - Academic Excellence
 - Customer Service
 - Student Life
 - Increased enrollment
 - Improved student success rates/Retention of Students

Eligibility

Full-time, permanent faculty or staff are eligible to apply. **Foundation supporters will be given priority.** If you are not a supporter, please consider becoming a contributor.

Amount of Awards

Awards of up to \$500 per applicant will be given for approved projects. Projects costing less are also encouraged and will be considered equally. Applicants may not join with other applicants to purchase items costing more than \$500. You may use funds from another source to offset additional costs.

Deadlines

All Innovation Grant Applications must be approved by the Foundation Board. Please contact the Foundation Director via email or by calling (850) 973-9416 if you have an application that requires approval before the date of the next Board meeting. Applications will be presented to the Board at the next quarterly meeting after the receiving the application. Late applications or those not approved by all required parties will be considered at the next Foundation Board Meeting. A committee comprised of the College Management team and a Foundation representative will review the applications and present them for Board approval. Successful applicants will be notified.

2025-2026 NFC Foundation Board Meeting Dates:

- May 2, 2025
- September 5, 2025
- November 7, 2025
- February 6, 2026

The deadline for expenditure of all grant funds is June 30, 2025. Unexpended funds will be reallocated after this date.

Applications

The application follows this notice. For more information call Traci S. McClung in the Foundation Office at extension 9416 or foundation@nfc.edu. If you have an idea of a project you would like to implement, but it does not fall within these funding Criteria and Priorities, please call me and let's discuss your ideas.

2025-2026 College Innovation Fund Grant Application

Date _____ Applicant's
Name _____

Title _____ Department _____

Total amount requested \$ _____ Total amount of project \$ _____

This application is submitted under the following criteria:

_____ Academic Excellence	_____ Increased enrollment
_____ Customer Service of Students	_____ Improved student success rates/Retention
_____ Student Life	

Please note: Requests may not be combined to fund larger projects.

Please attach justification for this request as follows:

❖ **Project Description**

Describe the proposed project in detail including:

1. Purpose
2. Description
3. Number of students to be impacted
4. Length of time project will impact College
5. If this project requires ongoing funding,
detail how the project will continue

❖ **Budget**

Detail the proposed budget including the following:

1. Description of item (s)
2. Cost each
3. Quantity of each
4. Total cost for each item(s)
5. Grand total of expenditures
6. Assurance that no other funding source is
available

Please note that items may not be substituted once awards are approved. The maximum request is \$500.

❖ **Cover Page**

Attach this page as the cover page for the proposal. Please number all pages beginning with the page following the cover page. Be certain all required signatures are obtained. **Please note that if technological equipment is requested, the application must be approved by the Manager of Network and Security.**

Applicant signature _____ Date _____

Division Chair Signature _____ Date _____

Vice-President/President/Foundation Board Chair Signature _____ Date _____

Coordinator of Technology Signature _____ Date _____
(If applying for technology equipment)

Thank you to the generous contributors, including NFC employees, who make these awards possible. Preference will be given to Foundation donors.

Date application received _____ (for Foundation office use only)